# A. Gilligan (Coatings) Ltd

Zinc and Zinc Nickel Electroplating Specialist



# **Privacy Policy**

A Gilligan (Coatings) Ltd are committed to respecting your privacy and do our utmost to protect your data. This policy outlines what information we collect from you, how we store it and how you can access information etc.

## How and what information do we collect from you?

For customers, we may collect information such as your name, address and contact details. As a supplier we would have contact details as well as your purchase history. As an employee of the business we will have all relevant personal information that is a requirement by HMRC in order to get you entered into our payroll system. We may hold bank details for customers, suppliers and employees, and A Gilligan (Coatings) Ltd use cookies to collect this information.

#### Cookies

Cookies are small pieces of data that are stored on a user's computer by the browser they are using. They're designed so that websites can retain information or to record the browsing activity of the user.

### Sharing Information

Without your consent we do not share any information we have with third parties, unless this is required under legislation. Your information is kept in a password protected environment and is treated as sensitive.

#### Access and updating information

You can request a copy of the data we hold about you at any time by phone or email etc. If you need to update any details with us please do this in the same way.

#### Storing Information

Your information is stored on password protected programs that can only be accessed by authorised personnel. We may also keep hard copies of your data.

We periodically review our privacy policy and this may change this from time to time, so please re-check occasionally to ensure you are happy with this. By browsing our website, you are agreeing to this policy.

Any questions regarding our privacy policy should be sent by email to sales@agilligan.co.uk or in writing to A Gilligan (Coatings) Ltd, 25 Allcock Street, St Annes Works, Bordesley, Birmingham, B9 4DY.